

***Directorate of Employment and Training,
Labour Resource Department, Govt of Bihar***

***User Manual New Web Portal of Directorate of
Employment and Training***



Assets And Inventory

Content





1.Overview

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Overview





Visit the DET Portal:

- Click on Login and Fill your Login Credentials.
- Your login page will open, Click on Side-menu then click on Assets/Inventory option. Click on Assets/Inventory creation.

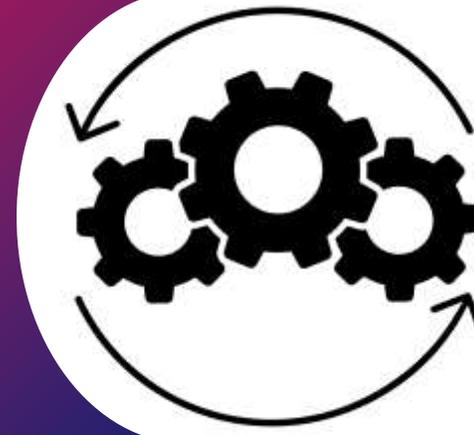
Fill in Details:

- Select the Trade then fill out all the details of the assets related to that trade.
- Click on Add Asset after filling out all the details.
- Follow the same procedure to add more assets or to create Inventory.

To view created Assets And Inventory:

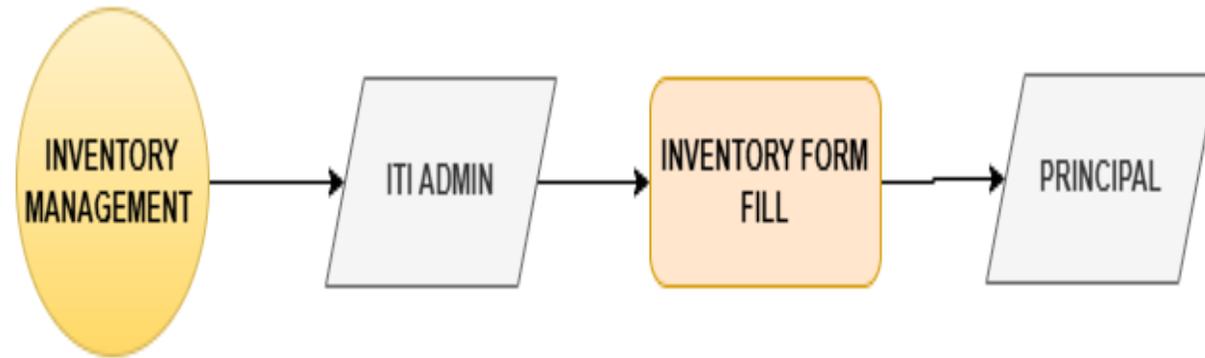
- Click on Assets/Inventory from side menu then click on Assets/Inventory List.
- New page will open, select the trade then type the assets/inventory name then click on search icon.

Workflow

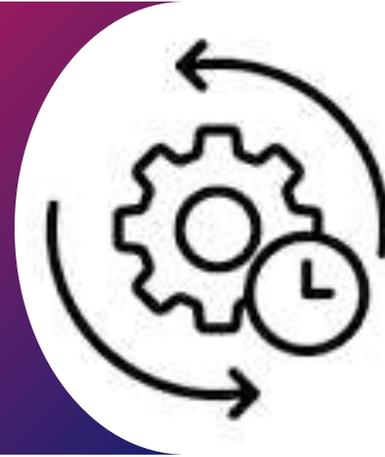




INVENTORY MANEGMENT



Process flow





Visit the DET portal by using this URL: <http://3.108.109.78:8080/content/home/index.html>.

Thursday 05/12/2024 16:08:32 A+ A A- Go to Main Content Select Language Search...

Directorate Of Employment & Training Home About Us Scheme Login Contact us

Training
To streamline and automate administrative tasks in ITI institutions, such as student enrollment, course management, exam scheduling, and faculty assignments.

Employment
An online platform that connects job seekers with employers, enabling users to search for job opportunities, upload resumes, and apply for positions.

Bihar Overseas Placement Bureau
A government initiative that facilitates overseas employment opportunities for skilled and unskilled workers from Bihar.

Dashboard
A centralized, user-friendly interface that visually presents key information, metrics, and data in a concise and interactive manner.

3.108.109.78:8080/content/home/index.html#heroCarousel



On the DET homepage, click on login and fill out your login credentials.

Monday 30/12/2024 12:46:30 A+ A A- Go to Main Content Select Language Search...

Directorate Of Employment & Training Home About Us Scheme **Login** Contact us

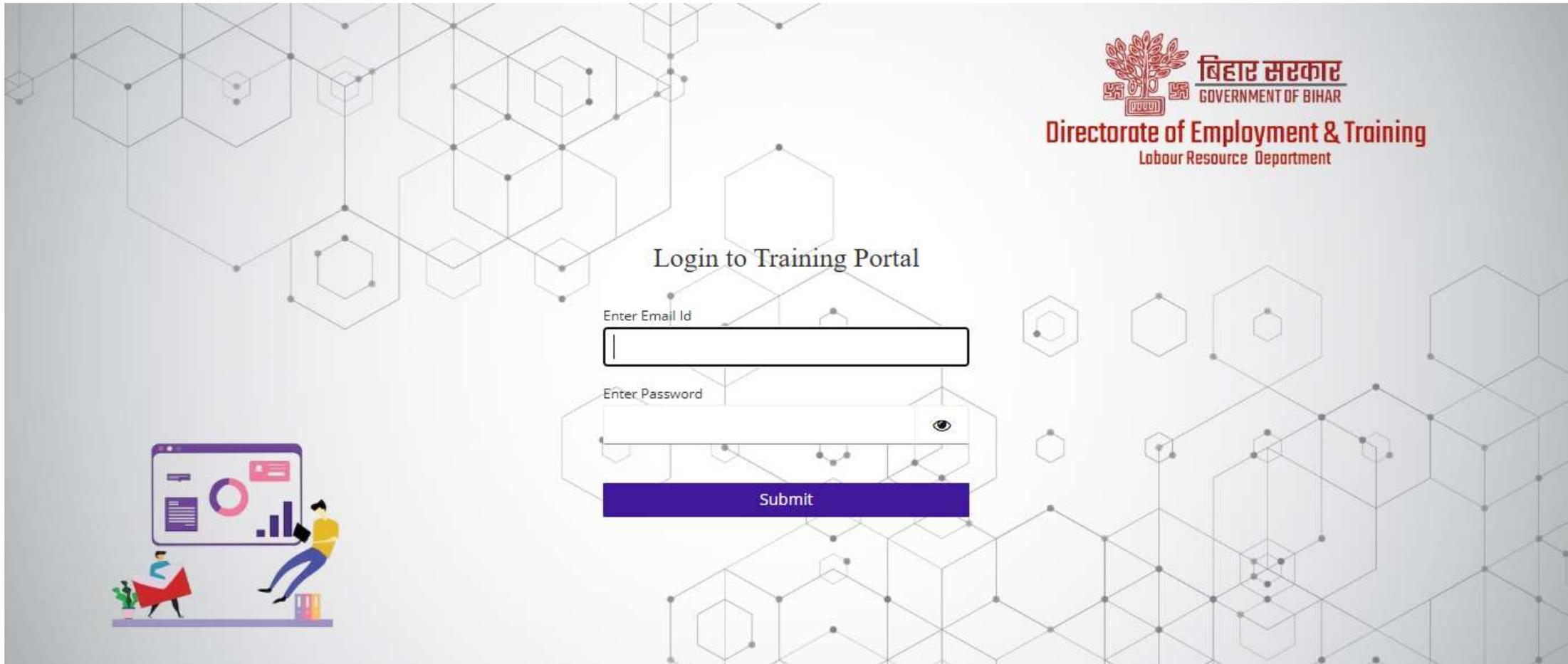
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After clicking on Login icon following login page will open. Here you can fill your login credentials.



बिहार सरकार
GOVERNMENT OF BIHAR

Directorate of Employment & Training
Labour Resource Department

Login to Training Portal

Enter Email Id

Enter Password

Submit



After login your homepage will look like this.

Directorate Of Employment & Training

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CLICK TO SEE 5
WEDNESDAY
JUNE/2024
HOLIDAYS

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Click on side menu-bar, then click on dropdown menu of Assets/Inventory. Click on Assets/Inventory Creation.

Directorate Of Employment & Training

- Dashboard
- Institutional Profile
- User Management
- Assets/Inventory**
 - > Assets/Inventory Creation
 - > Assets/Inventory List
- ITI Grading
- NOC-Form

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CLICK TO SEE 5
WEDNESDAY
JUNE/2024
HOLIDAYS

3.108.109.78:8085/det/iti/assestsinventory

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Select the trade from dropdown menu. Then add the list of assets associated with the selected trade. Fill out all the details next.

Directorate Of Employment & Training

Assests/Inventory Creation

Trade *

-Select-

- Select-
- Additive Manufacturing Technician Three D Printing (NSQF)
- Baker and Confectioner (NSQF)
- Carpenter (NSQF)
- Computer Aided Embroidery And Designing (NSQF)
- Computer Operator and Programming Assistant (NSQF)
- Cutting & Sewing (VI) (NSQF)
- Draughtsman (Civil) (NSQF)
- Draughtsman (Mechanical) (NSQF)
- Electrician (NSQF)
- Electronics Mechanic (NSQF)
- Fashion Design & Technology (NSQF)
- Fire Technology and Industrial Safety Management (NSQF)
- Fitter (NSQF)
- Food Beverage (NSQF)
- Foundryman (NSQF)
- Fruit and Vegetable Processor (NSQF)

Model No *

Manufacturer Name *

Asset Sub Type *

Acquisition Date *

Installation End Date

Guarantee/Warranty Expiry Date

Supplier/Whole Seller /Distributor/Retailer

mm/dd/yyyy

mm/dd/yyyy

mm/dd/yyyy

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Mention the available quantity of asset and desired quantity of asset. Fill out the difference between the two which gives you the shortage amount of assets. Click on Add Asset button to save the asset list.

Directorate Of Employment & Training

Installation Start Date	<input type="text" value="mm/dd/yyyy"/>	Installation End Date	<input type="text" value="mm/dd/yyyy"/>
Guarantee/Warranty/Support Start Date	<input type="text" value="mm/dd/yyyy"/>	Guarantee/Warranty Expiry Date	<input type="text" value="mm/dd/yyyy"/>
Guarantee/Warranty/ Support Period (In Yrs.)	<input type="text"/>	Supplier/Whole Seller /Distributor/Retailer Name *	<input type="text"/>
Supplier/Whole Seller /Distributor/Retailer Contact No. *	<input type="text"/>	Service Date	<input type="text" value="mm/dd/yyyy"/>
Service Due Date	<input type="text" value="mm/dd/yyyy"/>	Equipment/Tools Specification *	<input type="text"/>
Available Quantity *	<input type="text"/>	Desired Quantity *	<input type="text"/>
Shortage *	<input type="text"/>		

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To view the asset list go to side menu bar click on dropdown menu of Asset/Inventory and click on Asset/Inventory List.

Directorate Of Employment & Training

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- NOC-Form

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After clicking on Asset/Inventory List following page will open. Here Select the Trade and type the Equipments Name then hit the search tab. Assets name and all the details associated with that asset will appear.

Directorate Of Employment & Training

Assets/Inventory List

Trade: Equipment/Tools Name:

Assets/Inventory Records

S No.	Trade Name	Equipment/Tools Name	Model No	Serial No	Manufacturer Name	Available Quantity	Desired Quantity	Shortage	Workflow Status	Action
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Important Link

Important Portal Link (Temporary)

- **Index/Home Page of Directorate:** <http://3.108.109.78:8080/content/home/index.html>

